



Old Farmers Road School PTO  
51 Old Farmers Road, Long Valley, NJ 07853  
(908) 876-3865 www.ofrspto.org

## Teacher Grant Program Guidelines

The Old Farmers Road School PTO is offering a Teacher Grant Program for the school year. The PTO considers the Teacher Grant Program to be an investment designed to support creative and innovative ideas for learning. The program is intended to foster the exploration and development of new educational methods of teaching. These methods should support the curriculum and positively enhance student learning.

The OFRS Grant Program will award a total of \$5,000 (maximum \$500 per grant or recipient). No capital improvements, personal compensation for teachers or textbook purchases will be considered. Awarded funds must be used within the current school year and within normal school hours.

## Requirements and Procedures

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1. Grant applicant(s) must belong to the OFRS PTO.
2. One application may be submitted per teacher, individually or as part of a group
3. Please include any applicable attachments to your grant application.
4. Mrs. Hawkswell will review each application to ensure that it supports the curriculum.
5. Approved applications will be given to the Executive Committee. The Executive Committee will approve or decline proposed grants based on the judging criteria discussed below.
6. The Executive Committee will announce approved grants at the next general membership meeting. At that time, grant recipients must present the project for which they have received the grant to the general membership.
7. The PTO President will distribute grant approval letters detailing the amount approved. Funds will be reimbursed by the PTO Treasurer for approved grants.

## Judging criteria

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| 1. Creativity   | 30% |
| 2. Interdisciplinary application                            | 20% |
| 3. Ability to replicate activity with minimal budget impact | 20% |
| 4. Benefit to students                                      | 30% |
| • Direct or indirect benefit to students                    |     |
| • Amount idea enhances instruction                          |     |

## Important Dates

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Grant applications will be welcomed throughout the school year and reviewed in both the Fall and Spring. Deadline for submission for each season will be:

- October 15th
- February 1st
- If a grant application is time sensitive and an applicant wishes to submit before or after one of the deadlines, they may contact the PTO Executive Committee

Grant applications must either be submitted to [president@ofrspto.org](mailto:president@ofrspto.org) or put into the President's folder in the PTO mailbox.

You can find the grant application form & a copy of the grant guidelines on our PTO website [www.ofrspto.org](http://www.ofrspto.org).

If you have any questions regarding the Teacher Grant Program, please feel free to contact us.

Sincerely,

OFRS PTO Executive Committee